



St Anne's RC Primary

'We Grow Together in God's Love'



Transition Policy 2024-25

Mission statement

We grow together as a Catholic Faith Community, as we follow and promote Gospel values in all we do. We grow together in wisdom, as we encourage each child to achieve their full potential, academically, spiritually and socially and in a spirit of confidence. We grow together in respect, friendship and responsibility, as we reach out to those in our wider community. We Grow Together in God's Love.

Culture statement

If we do nothing else today, we will show LOVE, RESPONSIBILITY, and RESPECT.

1. Introduction

At St Anne's RC Primary School, we recognise that times of transition can be unsettling for both children and their families. Our goal is to offer a structured and supportive approach that helps children feel excited and motivated to meet the new challenges of our settings while ensuring that parents feel valued, informed, and supported.

2. Purpose

The purpose of this policy is to:

- Provide a clear framework for managing transitions within the school.
- Ensure that all stakeholders understand their roles and responsibilities.
- Support children and families in adapting to new environments and expectations.
- Promote continuity in learning and emotional support.

3. Scope

This policy applies to transitions within the school, including:

- Transition from home to nursery.
- Transition from nursery to reception.
- Transition from reception to Year 1.
- Transition to high school.

4. Foundation Stage Induction Programme

4.1 Transition from Home to Nursery

- **Offer:** In October, we will advertise our nursery offer for the following September intake.

- **Enquiries:** Parents are warmly welcomed to look around the nursery setting at any time and may stay with their child to join in with some of the day's activities.
- **Open Day:** In spring, an open day will be held for families of children starting Nursery in September, allowing them to visit the nursery and meet the nursery teacher. Children are invited to play in Nursery with their parents and participate in activities.
- **Parent Meeting:** In summer, parents of the September intake are invited to a meeting with the nursery teacher, Headteacher, EYFS lead, SENCO and Pastoral worker. This meeting provides key information about the school, and staff will answer questions.
- **Transition Sessions:** Children are invited to attend three sessions:
 - **Session 1:** Stay and play (parents stay).
 - **Session 2:** Drop off.
 - **Session 3:** Drop off.
- **Further Visits:** Additional visits can be arranged upon request, especially if transition difficulties are anticipated. These visits help Nursery staff understand the group dynamics and prepare for any additional support needed.

4.2 September Transition

- All nursery children begin together on the first day back of term. Parents are welcome to stay to help their child settle during the first couple of weeks. Staff will discuss strategies to support separation. If parents leave their child and are concerned, they will be contacted for reassurance.
- A staggered start timetable can be offered if appropriate.

4.3 Transition Experiences During the Year

- Throughout the year, Nursery children will have opportunities to join the rest of the Foundation Stage for special visitors and whole school activities as appropriate.

4.4 Transition from Nursery to Reception

- **Enquiries:** Parents can look around the Reception classroom anytime throughout the year and stay to join in activities.
- **Open Day:** In November, an open day for families of children starting Reception in September will be held, allowing them to visit the classroom and participate in activities.
- **Parent Meeting:** In summer, parents of the September intake are invited to meet the reception teacher, Headteacher, EYFS lead, SENCO and Pastoral worker. Key information about the school will be shared, and staff will answer questions.
- **Transition Sessions:** Children will attend three sessions similar to those in nursery:
 - **Session 1:** Stay and play (parents stay).
 - **Session 2:** Drop off.
 - **Session 3:** Drop off.

- **Further Visits:** Additional visits can be arranged upon request, especially for those needing extra support.

4.5 September Transition

- All reception children begin together on the first day back of term. Children are encouraged to enter the classroom independently. Staff will provide advice on strategies to support separation. If parents are concerned after leaving, they will be contacted for reassurance.
- A staggered start timetable can be offered if appropriate.

4.6 Transition from Reception to Year 1

- Throughout the year, children will have multiple opportunities to meet and get to know the Year 1 teachers.
- In July, the reception class will have weekly afternoon sessions in Year 1, allowing the Year 1 teacher to become familiar with the children.
- Reception staff will meet with Year 1 staff in July to discuss individual children and their needs. Copies of children's end-of-year reports will be shared, along with any other relevant information.

4.7 Transition Meetings

- Every July, teachers will hold transition meetings to share pertinent information about the children, ensuring a smooth transition into the next year group.
- Children will have the opportunity to meet their new teacher during these transition sessions.
- For children with SEND, additional meetings may be scheduled to discuss specific needs and support strategies.

5. Transition to High School

- **Extra Transition Days:** For children with SEND, we will provide additional transition days at the secondary school to help them acclimatise to the new environment.
- **High School Liaison:** We will work closely with local secondary schools to facilitate smooth transitions for our Year 6 children, ensuring that they are well-prepared for the next stage of their education.
- **Transition Meetings:** In the summer term, meetings will be held with Year 6 teachers and secondary school representatives to discuss the needs of individual children, particularly those with SEND.

6. Roles and Responsibilities

- **Headteacher:** Oversee the implementation of the transition policy and ensure adequate resources are allocated.
- **Teachers:** Facilitate transitions by providing information and support to children and parents.

- **Parents:** Engage in the transition process by attending meetings and supporting their children.
- **External Agencies:** Collaborate with the school to support children with specific needs during transitions.

7. Monitoring and Evaluation

The effectiveness of the transition policy will be monitored through:

- Feedback from children and parents.
- Observations of transition activities.
- Review of academic performance and emotional well-being of children post-transition.

8. Review

This policy will be reviewed annually to ensure it remains relevant and effective in meeting the needs of our children.

Conclusion

By implementing this transition policy, St Anne's RC Primary School aims to provide a supportive and nurturing environment that fosters positive transitions for all children, ensuring they grow together in God's love.